



Akron Parks Collaborative

Community Engagement Director

Position Description

Summary of Position

Akron Parks Collaborative is seeking a collaborative professional to support several of our major programs. The community engagement director will report to the Executive Director and will also work with key volunteers and board members. This is a full-time position (40hrs/week)

Essential Duties

Support the Akron Parks Challenge, the Park Friends Group program and the volunteer program. Responsibilities will include:

Akron Parks Challenge

- Manage the application process
- Support and communicate with applicants
- Support and communicate with the APC Board in the selection process
- Assist in marketing of the Akron Parks Challenge application process
- Manage the community engagement process with the Akron Parks Challenge recipients and form a core team with the applicants
- Oversee and direct the public life (observational) surveys for each park
- Manage and present survey data

Park Friends Group program

- Oversee the program including structure and communication
- Support each of the 20 current groups in their annual budget and planning process and participate in meetings as needed
- Support the formation of new Friends Groups
- Manage the newly created Friends Group Steering Committee to organize city wide group gatherings

Volunteer Program

- Oversee the program including structure and communication
- Track and manage all volunteers and volunteer data

Other

- APC social media & eNews content creation

Qualifications:

- Bachelor's Degree (preferred)
- Nonprofit experience and/or community organizing experience (2 years preferred)
- Experience working collaboratively with other organizations and government agencies (preferred)

Skills in:

- Verbal, written and interpersonal communication
- Computer applications
- Collaborative work
- Data management
- Content creation

Compensation:

\$45,000 - \$55,000 commensurate with experience

PTO

QSEHRA Health plan

Other Details

Some weekends and evenings required depending on events and programs

To Apply:

Send cover letter and resume to bambrisco@akronparks.org

About Akron Parks Collaborative:

Akron Parks Collaborative is a nonprofit organization engaging Akron neighborhoods around the creation and sustainability of vibrant public spaces within City of Akron parks. We support communities in citizen-led design and decision making on neighborhood park improvements. We focus on equity, inclusion and diversity in the improvement and activation of public spaces. We also foster and support affiliated Friends Groups around single city parks and support programs that engage residents in city parks.

www.akronparks.org